

**REGULAR MEETING MINUTES**  
**Village of Put-in-Bay Council**  
**Tuesday, August 13<sup>th</sup>, 2024**  
**9:00 AM Village Town Hall**

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Mayor Berry called the meeting to order at 9:02 am.

Roll: Stephens; yes, Market; yes, Koehler; yes, Cox; yes, Biery; absent; Cerny; yes.

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**Agenda Additions:**

Fiscal Officer would like to have the Roetzel Legal Invoices added to the agenda; invoice in the amount of \$18,402.50.

Motion to approve additional items to the agenda:

1. Cox
2. Market

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**ORDINANCES:**

**1451-24**

**SECOND READING**

AN ORDINANCE AMENDING SECTION 452.013 "PAYMENT FOR PARKING IN DESIGNATED ZONES," OF PART FOUR, TITLE EIGHT OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY, AND DECLARING AN EMERGENCY

Cox moved to table the ordinance. Second by Cerny.

Roll: Stephens; yes, Koehler; no, Market; abstain, Cox; yes, Cerny; yes.

**1453-24**

**THIRD READING**

AN ORDINANCE AMENDING SECTION 1292.02, TITLED "ACCESSORY BUILDINGS AND USES" OF CHAPTER 1292 SUPPLEMENTAL REGULATIONS, OF THE PLANNING AND ZONING CODE OF THE VILLAGE OF PUT-IN-BAY AND DECLARING AN EMERGENCY

Market moved the third and final reading of Ordinance 1453-24. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**1454-24**

**INTRO/EMERG**

Golf Cart Rental Ordinance amended to reflect total # of carts in the township to 720.

Cox introduced the ordinance.

Cox moved to suspend the three-reading rule. Market second.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Cerny moved to treat the ordinance as an emergency. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Market moved for the ordinance to go into effect immediately. Second by Cerny.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**1455-24**

**INTRO/EMERG**

AN ORDINANCE AMENDING SECTION 453.05 "ANSWERS; PROCEDURES" AND SECTION 453.99 "PARKING INFRACTION FINES," OF PART FOUR, TITLE EIGHT OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY AND DECLARING AN EMERGENCY.

Cox introduced the ordinance.

Cerny moved to waive the three-reading rule. Second by Stephens.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Cerny moved for the ordinance to go into effect immediately. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**1456-24**

**INTRO/EMERG**

AN ORDINANCE FIXING WATER AND SEWER RATES FOR ALL CUSTOMERS OF THE VILLAGE WATER AND SEWER SYSTEM AND DECLARING AN EMERGENCY.

Cox introduced the ordinance.

Market moved to waive the three-reading rule. Second by Koehler.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Market moved for the ordinance to go into effect immediately. Second by Koehler.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**1457-24**

**INTRO/EMERG**

AN ORDINANCE AMENDING SECTION 452.112 "PARKING ON DELAWARE AVENUE; DESIGNATION OF LOADING ZONE" OF PART FOUR, TITLE EIGHT OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY AND DECLARING AN EMERGENCY.

Cox introduced the ordinance.

This will serve as the first reading; second reading will be on September 2<sup>nd</sup>, 2024.

**1458-24**

**INTRO/EMERG**

AN ORDINANCE DECLARING A REAL AND PRESENT EMERGENCY, SUSPENDING COMPETITIVE BIDDING REQUIREMENTS, APPROVING EXPENDITURE FOR THE CONSTRUCTION OF AN EMPLOYEE HOUSING TRIPLEX UNIT, AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT AND DECLARING AN EMERGENCY.

Cox introduced the ordinance.

This will serve as the first reading; the second reading will be on September 2<sup>nd</sup>, 2024.

**RESOLUTION 3-24****INTRO/EMERG**

A RESOLUTION TO PROCEED WITH THE EAST POINT BOULEVARD/IBIS STREET IMPROVEMENT AND ADOPTING THE ESTIMATED SPECIAL ASSESSMENTS, AND DECLARING AN EMERGENCY

Market introduced the Resolution 3-24.

Market moved to waive the three reading rule. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Market moved for the resolution to go in effect immediately. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**ACTION OF COUNCIL NEEDED:**

Market moved to approve the Roetzel legal invoice in the amount of \$18,402.50. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Market moved to approve the July 2<sup>nd</sup> and July 9<sup>th</sup> 2024 Regular Meeting Minutes. Second by Cerny.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Approve: Chief Kimble to roll over 72 vacation hours

\*Will be discussed after executive session.

Village administrator would like to add an additional 20% contingency money to the total. Discussion of funding took place.

Cox moved to approve the Ohio Well Drilling invoice for WTP Clear Well Tank Repair in the amount of \$58,910.00 plus an additional 20% to be expended out of the Water Capital Improvement Fund (impact fees). Second by Market.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Cox moved to approve the Fremont Fence invoice for the WTP in the amount of \$12,827.00, and the invoice for the WWTP in the amount of \$4758.00; totaling \$16,290.00 Second by Stephens.

\*additional discussion took place before rollcall. Discussion included different options, materials, pricing. Cox rescinded his first, Stephens rescinded her second.

Cox moved to table. Second by Stephens.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Market moved to approve the Ohio EPA East Point / Ibis Sanitary Sewer Improvements PTI permit fee not to exceed \$10,556.61. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

**COMMITTEE REPORTS:**

Market stated that the traffic study draft will be done before labor day. Would like to meet with representative who conducted the study to go over results.

Stephens is constantly being approached about parking and parking issues. Would like to meet at the end of season to go over feedback.

**PLANNING COMMISSION:**

Cox stated 198 Delaware had hearing to re-apply for variance to mirror the site plans and flip entrance to the other side due to sunlight issues. They are also getting ready to apply for the remaining construction permits.

Three sign permits will also be discussed in today's Planning Commission meeting.

**MAYOR REPORT:**

Discussed the possibility of golf cart rental companies providing insurance riders when applying for a business license. The potential of adding a check mark box "affirming I have adequate insurance on all rental vehicles" was also discussed.

Still working on the compliance of parking/zoning applications for businesses. Discussed the possibility of a firm to do the research as it is a tremendous amount of work.

**Special Meeting will be called;**

**August 19<sup>th</sup>, 2024 at 9:00 am for the discussion of Village Housing.**

**PUBLIC PARTICIPATION:**

Steve Cooks; Shore Villas: Requested update on sewer project.

Ray Fogg; Airline Drive/Reel Bar: Addressed council on the issues with the alley way behind Brewery, Forge, Reel Bar and Depot. Provided a diagram to council and stated the continuous flooding is detrimental to the businesses and the area. Way too much water is being re-routed to Catawba Ave when flooding occurs. The infrastructure needs a major revamping to accommodate the growth of the island downtown.

Dave Schaffer; Catawba Ave: Asked council if the golf cart moratorium is still in place or is there an ordinance in place limiting the number of golf cart rental businesses.

Miyo Hristovski; Lorain Ave: Lots of customers complaining about getting parking tickets when they are 5-10 min late in re-upping their parking. Can Aux Officers lighten up when it comes to expired parking meters?

Cerny moved for council to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property. Second by Market.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Council entered executive session at 10:30 am.

Stephens moved to exit executive session. Second by Cerny.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Council exit at 10:51 am.

Market moved to approve Jim Kimble's vacation rollover of 72 hours to be used by April 1<sup>st</sup>, 2025. Second by Cox.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Stephens moved to approve the Fremont Fence invoice for the waste water treatment plant only in the amount not to exceed \$4,758.00. Cox second.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Cerny; yes.

Cox moved to adjourn. Second by Cerny.

Roll: Voice Vote; all yes.

Meeting adjourned at 10:55 am.

**PENDING ITEMS:**

Longevity pay

*Council may enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property.  
Council may enter Executive Session for any items listed in R.C. 121.22*