

**REGULAR MEETING MINUTES**  
**Village of Put-in-Bay Council**  
**Tuesday, April 2<sup>nd</sup>, 2024**  
**9:00 AM Village Town Hall**

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Mayor Berry called the meeting to order at: 9:02 am.

Roll: Stephens; present, Koehler; absent, Market; present, Cox; present, Biery; present, Cerny; present.

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**ORDINANCES:**

**ORDINANCE: 1438-24**

**INTRO/EMERGENCY**

AN ORDINANCE CORRECTING A SCRIVENER'S ERROR RELATING TO THE BUSINESS LICENSE FEES IN ORDINANCE NUMBER 1437-2024 "AN ORDINANCE AMENDING CHAPTER 802, LICENSING IN GENERAL OF PART EIGHT, TITLE TWO OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PUT-IN-BAY BY AMENDING SECTION 802.09 "BUSINESS LICENSE FEES; GENERAL BUSINESS LICENSE FEE," AND DECLARING AN EMERGENCY" PASSED ON MARCH 12, 2024, AND DECLARING AN EMERGENCY

Cox introduced the ordinance.

Market moved to treat ordinance 1438-24 as an emergency. Second by Biery.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to waive the three-reading rule. Second by Biery.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Cox moved for the ordinance to go in to effect immediately. Second by Stephens.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

**ACTION OF COUNCIL NEEDED:**

Cerny moved to approve the January 17<sup>th</sup>, 2024 Special Meeting Minutes and the March 5<sup>th</sup>, 2024 Regular Meeting Minutes. Second by Biery.

Roll: Stephens; yes, Market; yes, Cox; abstain, Biery; yes, Cerny; yes

Market moved to approve the Bills to be paid in April 2024. Second by Cox.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Market moved for the Roetzel Invoices through February 29<sup>th</sup>, 2024 in the amount of \$5,130.00. Second by Cox.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Market moved to approve the following Recoup Agreements, as amended for Cotton Clan:

Morgan Park \$1,790.56, Cotton Clan ~~\$23.29~~ \$263.29, Ohio State University \$5,027.58. Second By Biery.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Market moved to approve the One-time compensatory time accrual payout in the amount of: \$25,610.92 before taxes. Second by Cerny.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Biery moved to approve the American Legion Request for funds for Memorial Day Services Celebrations in the amount of \$500.00. Second by Cox.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Dock/BH wages (after Executive Session). discuss during Executive Session and action to be taken after.

Cox moved to approve the Franklin Sanitation Invoice \$6,500 tank cleaning (every three years).

Second by Market.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Village Stormwater overflow pipe concept

Village Administrator gave an explanation on the need to a storm water plan, and the plan that has been developed to mitigate water by the Depot on Toledo. Lengthy discussion took place on the subject.

Biery moved for the Village to progress with the pipe concert provided by the Village Administrator and to meet the three conditions put forth by Mr. McCann therefore granting an easement to allow 198 Delaware Ave to tie in to the existing manhole for the overflow connection. Second by Cox.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Market requests that the Village Administrator produce a draft for the masterplan for storm Water for the May 7<sup>th</sup>, 2024 meeting.

Market moved to approve Amanda McCann request to extend Village water and sanitary service on St. Rt. 357. Second by Biery.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Air Technologies Maintenance Contract A or B or C

Village Administrator presented council with the options A, B, or C for maintenance contract terms and pricing. "A" being the original price and duration of contract, "B" is for 1 year pricing for both compressors, and "C" is for 1 year pricing for 2 compressors.

Cerny moved to approve contract "C", \$7938.00 for 1 year maintenance on 2 compressors, and for the Village Administrator to go ahead and purchase a backup compressor. Second by Biery, Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Anne Auger roll over up to 40 hours vacation – discuss during Executive Session and action to be taken after.

Karen Goaziou roll over of 28.50 Vacation Hours (Letter sent out to council 3/27/2024). discuss during Executive Session and action to be taken after.

**PUBLIC PARTICIPATION:**

Dave Shaffer, 557 Catawba Ave.

Comments and Concerns on the Vehicle Licensing Fee letter; confusion on due date of remittance. Asked council if the police department is prepared to enforce the paid parking. Discussion took place On facilitating ticket payment.

Council started discussion on business license and golf cart license regulations; the number of carts and the number of rental companies on the island.

**COMMITTEE REPORTS:**

Cerny stated he was misinformed on the parking ticket collection time frame. T2 parking systems will remit the fines to the Village as they receive them. They will not immediately front the payment of the fine to the Village and then wait on collections from the offender.

**COUNCIL BUSINESS:**

**DEPARTMENTS:**

**Chief of Police:**

Radios were picked up last week. Fiscal Officer will facilitate payment to Motorola. Working with Camera Systems company. Need to come up with a budget, price quote from them. Market suggested applying for a security grant for funding for the camera system. A Streets and Safety Committee meeting will be considered to discuss the Township and DeRivera Park joining forces for funding. Members of both organizations would be asked to meet.

**Administrator:**

See Report.

**Fiscal Officer:**

Vehicle Fee Update & Business License Update: Letters have been sent out and receiving remittance. Insurance Renewal Update: meeting went well, Stephens and Berry were in attendance. Liquor License Renewal Update: police department directed to produce a list of calls and from what establishment they are being called from. Sound Ordinance reminder letter to be sent out on May 1<sup>st</sup>, 2024.

**LEGAL COUNSEL:**

**MAYOR REPORT:**

Loading and unloading on Delaware will need to be addressed as the season begins. Would like to add "before 9:00 am" in the ordinance if the delivery trucks need to use the Delaware Ave access.

Asked if unpaid tickets can increase in fee amount if not paid within 30 days clause can be removed? Cerny stated that the new T2 system is based from that ordinance and it cannot be removed.

Cox moved for council to enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property. Second by Stephens.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Council entered at 10:45 am.

Cox moved for council to exit executive session. Second by Biery.

Roll: Stephens; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes

Council exit at 12:12 pm.

\*Market exit meeting at 11:42 am.

Cox moved to approve Anne Auger to roll over up to 40 hours of vacation time, to be used within 30 days. Second by Cerny.

Roll: Stephens; yes, Cox; yes, Biery; yes, Cerny; yes

Cox moved for Karen Goaziou to roll over 28.50 vacation hours to be used within 30 days.

Second by Stephens.

Roll: Stephens; yes, Cox; yes, Biery; yes, Cerny; yes

Cox moved to approve the following rates of pay effective April 7<sup>th</sup>, 2024:

Don Shaffer; Dock Manager at \$20.00/hour, Zack Bittner pay increase from \$12.00/hour to \$13.00/hour, Jenny Fuchs pay increase from \$15.50/hour to \$16.50/hour, and Naomi Guerra pay Increase from \$16.00/hour to \$17.00/hour. Second by Biery.

Roll: Stephens; yes; Cox; yes, Biery; yes, Cerny; yes

Cox moved to adjourn. Second by Biery.

Roll: Voice Vote; all yes.

Meeting Adjourned at 12:17 pm.

**PENDING ITEMS:**

Longevity pay

*Council may enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and for the discussion of pending and imminent litigation; and for the sale of property.*

*Council may enter Executive Session for any items listed in R.C. 121.22*

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Mayor

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Approved: