

**REGULAR MEETING MINUTES**  
**Village of Put-in-Bay Council**  
**Tuesday, May 2<sup>nd</sup>, 2023**  
**9:00 AM Village Town Hall**

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Mayor Berry called the meeting to order at 9:00 AM.

Roll: Market; present, Koehler; present, Cox; present, Biery; present, Cerny; present.

Mayor Berry appointed Pamela Stephens for council.  
Oath was administered to Ms. Stephens.

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**Agenda Additions:** Amend agenda to assign Ms. Stephens to committees.  
Cox moved to amend the agenda, Market second.  
Roll: Market; yes, Koehler; yes, Cox; yes, Biery; yes, Cerny; yes.

Council discussion took place on committee seats.  
Moved to approve Stephens to replace Biery on the Finance/Audit, Water/Sewer, and Cox on Safety/Streets. Committees. Second by Biery.  
Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORDINANCES:**

**ORD: 1338-23                      PARKING PERMITS                      THIRD/FINAL**  
CERNY MOVED TO TABLE, BIERY SECOND.  
DISCUSSION TOOK PLACE ON WHAT MORE DIRECTION IS NEEDED TO MOVE FORWARD.  
Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORD: 1401-23                      COUNCIL COMPENSATION                      SECOND**  
MARKET MOVED THE SECOND READING. SECOND BY BIERY.  
Roll: Stephens; abstain, Koehler; no, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

**ORD: 1402-23                      SALARY ORDINANCE                      INTRO/EMERG**  
MARKET WOULD LIKE COUNCIL TO DISCUSS IN EXECUTIVE SESSION BEFORE ANY ACTION IS TAKEN.

**ACTION OF COUNCIL NEEDED:**

**MINUTES:**

April 11<sup>th</sup>, 2023 Regular Meeting Minutes, April 24<sup>th</sup>, 2023 Special Meeting Minutes  
Market moved to approve the above listed minutes. Second by Biery.  
Roll: Stephens; abstain, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

**BILLS:**

Market moved to approve the bills to be paid in May. Second by Cerny.  
Roll: Stephens; abstain, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to approve the Townhall propane Re-route to remain above ground, and to allocate up to \$20k and to provide access to future generator as well as the Townhall heating system. Biery second.  
Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Market moved to approve the Roetzel Invoice for services provided through March 31<sup>st</sup>, 2023 in the amount of \$9230.00. Second by Biery.  
Roll: Stephens; abstain, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Griffin Striping Quote: Option 1 or 2 for Village Road striping  
Will be discussed at the May 9<sup>th</sup>, 2023 meeting.

Village Administrator discussed the 1<sup>st</sup> contract amendment for \$50,135.00 for the elevated tank Project. Doug Nusser further explained the cost increase. Market moved to approve the increase of \$14,250.00 to the already approved amount of \$35,885, bringing the total to \$50,135.00 in the amended contract. Second by Stephens.  
Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Biery moved to approve the Kleinfelder Capital Recovery Contract; \$3,200.00 (Annual consumer confidence report). Second by Market.  
Roll: Stephens; abstain, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

**PUBLIC PARTICIPATION:**

Shelby and Ryan Iddon – 155 Chapman Rd  
Provided the council with their business intent with Noddis Java, a coffee and sandwich shop that will be located in front of the Picnic Basket by the Boathouse.

Ty Winchester – 240 Delaware Ave  
DeRivera Park Trustee: Status on Sale of property  
Chamber Of Commerce: June 12<sup>th</sup>, 2023, will be PRIDE Event. Briefed council on events of the day.

**COMMITTEE REPORTS:**

Cox: Working on draft drawing of potential housing options.

**PLANNING COMMISSION:**

Cox: Briefed council on last planning commission meeting. (See report in minutes)

**DEPARTMENTS:**

**Chief of Police:**

Department of Public Safety will be on the island May 11<sup>th</sup>, 2023 for training with Village PD.

Traveled to Geneva on the Lake with the Village Administrator and met with elected officials and other members of the municipality. Lots of similarities between them and the Village.

**Administrator:**

**(See Report)**

**Fiscal Officer:**

Vehicle Licensing Tax Letter sent out on Monday May 1<sup>st</sup>, 2022

**LEGAL COUNSEL:**

Requests an executive session for pending and imminent litigation.

**MAYOR REPORT:**

Status of the MOU with the school – Legal stated that she will reach out to the schools legal representative and address edits and concerns.

Diagonal Parking Issue: briefed council on the fire marshals concerns with the angles parking on Delaware. Cerny measured spots and street width on Delaware and measurements were cohesive with the fire safety code. Will need to reach out to Fire Chief Dobos and get contact information for the Marshalls that were here to ask them specifically what was discussed. Sent out letter of appreciation to Mayor Dress for her service on council and as Mayor.

Taxi Issues: Need to schedule a Rules/Ordinance Committee meeting to discuss the current Taxi Ordinance. Companies are not abiding by what is stated in the ordinance for hours of pickup.  
Rules and Ordinance Committee Meeting: Scheduled for Monday May 8<sup>th</sup>, 2023 at 9:00 am for the discussion of the current Taxi Ordinance.

**OTHER BUSINESS:**

Doug Nusser provided council with drawings of the water tower proposal. Discussion took place.

**PENDING ITEMS:**

Longevity pay  
4% pay increase for full time employees

**EXECUTIVE SESSION:**

Market moved to enter Executive Session for the discussion of Pending and Imminent Litigation, the sale of Public Property, and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Second by Biery.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Council entered at 10:10 am.

Cox moved to exit executive session. Second by Cerny.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to table Ordinance 1402-23; Amended Salary Ordinance. Biery second.

Roll: Stephens; yes, Koehler; yes, Market; yes, Cox; yes, Biery; yes, Cerny; yes.

Cox moved to adjourn. Second by Market.

Roll: Voice Vote; all yes.

Meeting adjourned at 11:12 AM.

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Approved:

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Attest

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Mayor Judith Berry

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Date:

*Council may enter Executive Session for the discussion of pending and imminent litigation. R.C. 121.22  
Council may enter Executive Session for any items listed in R.C. 121.22*