

REGULAR MEETING Minutes
Village of Put-in-Bay Council
Tuesday, May 12th, 2020
9:00 AM

Council gathered at the Village of Put-in-Bay Town Hall, on May 12th, 2020 at 9:00 AM for a Regular Meeting of Council.

Mayor Dress called the meeting to order at 9:18 AM

Roll: Boyles; present, Berry; present, market; present, McCann; present, Koehler; present via Zoom, Faris; absent.

Susan Anderson attended the meeting via Zoom conference.

ORD: 1244-20: Revisions to Section 4.08 “Time Records”.

Mayor has not made recommendations on this Ordinance; it is to remain tabled.

ORD: 1245-20: Dockage Rates

Third Reading

Boyles moved the third and final reading of Ordinance 1245-20. Market second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Koehler; yes.

Ordinance 1245-20 is in effect.

ORD: 1246-20: Amending Revised Housing Agreements Third Reading

Market moved the third and final reading of Ordinance 1246-20; Amending Revised Housing Agreement Section 10 “Pets”. McCann seconded.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Koehler; yes.

Ordinance 1246-20 is in effect.

Faris joined the meeting via telephone at 9:38 AM.

ORD: 1249-20: Sludge Storage Improvements Emergency

*Lengthy discussion on the importance of the improvement project took place. Council debated if the project is a necessity at this current time due to the Village financial status and possible future financial status.

Mayor Dress asked for a motion to treat this Ordinance as an emergency. No action was taken.

Market moved to table this Ordinance. Boyles second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Koehler; yes, Faris; yes.

Boyles moved to waive the three-reading rule for Ordinance 1250-20. Koehler seconded.
Roll: Boyles; yes, Berry; abstain, Faris; yes, Market, yes, McCann; yes, Koehler; yes.

ORD: 1253-20: Taxi Deadline Extension Emergency
“An Ordinance extending for a second time certain deadlines contained in Chapter 866 of the Codified Ordinances of the Village and Declaring an Emergency.”

Market introduced Ordinance 1253-20 as an emergency.

Berry moved to treat Ordinance 1253-20 as an emergency. Market second.

Roll: Market; yes, McCann; yes, Boyles; yes, Koehler; yes, Faris; yes, Berry; yes.

Market moved to waive the three-reading rule. McCann second.

Roll: Market; yes, McCann; yes, Boyles; yes, Koehler; yes, Faris; yes, Berry; yes.

Market moved for Ordinance 1253-20 to go into effect immediately. Berry second.

Roll: Market; yes, McCann; yes, Boyles; yes, Koehler; yes, Faris; yes, Berry; yes.

Ordinance 1253-20 is in effect.

ACTION OF COUNCIL NEEDED:

Meeting Minutes:

Boyles requested the following be added to the April 14th, 2020 minutes; “The Village Administrator approved the additional work needed on the Victory/Lakeview waterline completion.”

Market moved to approve the minutes from the April 14th, 2020 Regular Meeting, with the addition of “The Village Administrator approved the additional work needed on the Victory/Lakeview waterline completion.” Berry second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann. Recused his vote, Koehler; yes, Faris; yes. Motion Carries.

Financials:

Market moved to approve the May 2020 Financial Statements including: T&N/Bills/PO’s over 3K/Supplemental Appropriations/Mayor’s Court). Boyles; second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes. Motion carries.

Berry moved to approve the bills to be paid in May. Market second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

Market moved to approve the Reallocation from Principal to Interest fund in the amount of \$68,812.50 for dock debt service payment. Boyles; second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

Records Retention:

Market moved to approve Records Retention to be moved to March 2021. Boyles second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

*discussion took place on the price of the shredding services, and the legality behind a third-party being contracted to preform this service. Fiscal Officer stated she will look in to the proper protocol to preform the destruction of records.

Financials:

Market moved to approve the Core & Main Invoice in the amount of \$3,969.95. Berry second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

Market moved to approve the automatic transaction of \$16.04 for Zoom per month. Berry second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

Legion Donation:

Market moved to approve \$350.00 donation to the Legion for Grave decorating/Memorial Day. Berry seconded.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

Police Department Probationary Period:

Mayor Dress made the recommendation for the completion of a 6-month probationary period implemented for salary and rank increase, for the 4 full time officers, Captain Mariano, Lieutenant Russo, Sergeant Wilde, and Corporal Rutledge.

Boyles moved to approve the completion of the 6-month probationary period for the 4 full time officers based on the Mayors Recommendation. Market second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Faris; yes, Koehler; yes.
Motion carries.

IV Joint Business License:

Susan Anderson presented council with a response letter from the IV Joint pertaining to the violation of the applicable zoning requirements the Village has set forth.

Lengthy discussion took place on the fixed location of the business and the zoning requirements that are in place.

Boyles moved to deny the business license application of IVJoint LLC and finding that the proposed business location is not in compliance with the Village zoning code, section 1288.07(c)(3), that no variance has been sought or granted by the applicant, and that such non-compliance is of a significant nature and adverse to the intent and purpose of the Village's business regulations, and directing the Village solicitor to prepare findings of fact and conclusions of law consistent with this motion. Seconded by Berry.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Koehler; yes, Faris; yes. Motion Carries.

Anderson will with in correspondence with Karen Goaziou and draft letter to the business.

Invoices:

Market moved to approve the Walter-Haverfield Invoices in the amount of \$10,624.11. Boyles second.

Roll: Berry; yes, McCann; yes, Koehler; yes, Boyles; yes, McCann; yes, Faris; yes.
Motion Carries

Credit Cards:

Mayor Dress made the recommendation to Council for a temporary freeze on the usage of the Village Credit cards to limit spending. She then directed Department heads to request a purchase order from the Fiscal Officer for any purchases that will need to be made.

Based on the Mayor's recommendation, Boyles moved to approve the temporary freeze of Credit Card use. Market second.

Roll: Berry; yes, McCann; yes, Koehler; yes, Boyles; yes, McCann; yes, Faris; yes.
Motion Carries.

Gravity Sewer Extension:

Dave Zilch requested a gravity sewer extension that would cross the properties of 231 and 241 Chapman Road.

A discussion took place between Council, Zilch, and the Village Administrator on the location and length of the extension. Zilch stated the extension is contingent based upon the Village approval along side with the approval from the County and the Township.

Market moved to approve the extension of the gravity sewer contingent on the approval of the County and the Township. McCann second.

Roll: Berry; yes, McCann; yes, Koehler; recused his vote, Boyles; yes, McCann; yes, Faris; yes. Motion Carries.

Boyles moved to approve Poggemeyer to continue to be the engineer for this sewer extension. McCann second.

Roll: Boyles; yes, Berry; yes, Market; yes, McCann; yes, Koehler; recused his vote, Faris; yes.

Docks:

Market moved to approve a \$500 starter bank for Village Docks, signed out to Anne Auger. Boyles second.

Roll: Berry; yes, Market; yes, Koehler; yes, Boyles; yes, McCann; yes, Faris; yes. Motion Carries.

PUBLIC PARTICIPATION: None

REPORTS:

Chief of Police:

April report provided to Council.

Administrator:

April report provided to Council.

Administrator explained to Council the recent water usage by the Fire Department. Market stated that the request made by the Put-in-Bay Fire Chief for the water usage that took place should be included in the minutes.

Village Administrator discussed the Water Tower improvement project and the future for the repairs.

Discussed staffing for the summer; how many interns to employ, and whether or not they will be full or part time.

Koehler expressed concerns with the docks and how slippery they get due to the high water. Suggests power washing or adding grip-strips. Auger stated the docks do indeed get power washed often due to goose waste.

Market requested the amount of materials that the water and sewer departments use on a monthly basis. Would like to know the amounts of chemicals used and needed.

Mayor suggested the finance committee meet before the council meetings to sign and review bills.

Fiscal Officer:

AprilReport was distributed via email to council and Mayor.

Fiscal Officer presented the Mayor with a list of options for Budget decrease and revenue increase. That list was then forwarded to Council via Email. A discussion took place on the current financial state of the Village. Fiscal Officer strongly recommended that the Finance Committee meet as soon as possible to discuss the Village finances.

The committee meeting was scheduled for Monday, May 18th 2020 at 9:00 AM.

LEGAL COUNSEL:

Anderson discussed the possibility of the Village enacting an Ordinance that would allow the Police Department to enforce the violation of the States orders for the Covid-19 pandemic. Council directed Anderson to draft an Ordinance for approval at the June 2020 Regular Meeting.

Advised Council that Coop’s Cabs is now being represented by Andy Mayle.

Mayor Dress opened the floor for any other Council reports: none.

Boyles motion to adjourn. Seconded byFaris.

Roll: Voice Vote: all yes. Motion Carries.

Meeting adjourned at 11:41AM.

Mayor

Attest: _____
Fiscal Officer

Date